

Annual Meeting of the Council

Monday 20th May
2013
7.00 pm

Council Chamber
Town Hall
Redditch



www.redditchbc.gov.uk

Access to Information - Your Rights

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council’s Website:
www.redditchbc.gov.uk

**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact
Ivor Westmore
Democratic Services**

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Welcome to today's meeting.

Guidance for the Public

Agenda Papers

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

Chair

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Committee Support Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

Running Order

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

Refreshments : tea, coffee and water are normally available at meetings - please serve yourself.

Decisions

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

Members of the Public

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Committee Support Officer.

Special Arrangements

If you have any particular needs, please contact the Committee Support Officer.

Infra-red devices for the hearing impaired are available on request at the meeting. Other facilities may require prior arrangement.

Further Information

If you require any further information, please contact the Committee Support Officer (see foot of page opposite).

Fire/ Emergency instructions

If the alarm is sounded, please leave the building by the nearest available exit – these are clearly indicated within all the Committee Rooms.

If you discover a fire, inform a member of staff or operate the nearest alarm call point (wall mounted red rectangular box). In the event of the fire alarm sounding, leave the building immediately following the fire exit signs. Officers have been appointed with responsibility to ensure that all visitors are escorted from the building.

Do Not stop to collect personal belongings.

Do Not use lifts.

Do Not re-enter the building until told to do so.

The emergency Assembly Area is on Walter Stranz Square.



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7.00 pm

Council Chamber Town Hall

Agenda

Membership:

Cllrs:	Alan Mason (Mayor)	Carole Gandy
	Wanda King (Deputy Mayor)	Adam Griffin
	Joe Baker	Bill Hartnett
	Roger Bennett	Pattie Hill
	Rebecca Blake	Roger Hill
	Michael Braley	Gay Hopkins
	Andrew Brazier	Phil Mould
	Juliet Brunner	Brenda Quinney
	David Bush	Mark Shurmer
	Michael Chalk	Yvonne Smith
	Simon Chalk	Luke Stephens
	Greg Chance	Debbie Taylor
	Brandon Clayton	Derek Taylor
	John Fisher	Pat Witherspoon
	Andrew Fry	

1. Welcome	The Mayor will open the meeting and welcome all present.
2. Apologies	To receive any apologies for absence on behalf of Council members.
3. Declarations of Interest	To invite Councillors to declare any interests they may have in items on the agenda.
4. Mayor's Opening Remarks	<p>To receive the Mayor's opening remarks and report on the Mayoral year.</p> <p>To give notice of Urgent Business accepted by the Mayor for consideration at this meeting, if any.</p>
5. Election of Mayor for 2013-14	<p>To elect the Mayor for the Municipal Year 2013 -14.</p> <p>Once the new Mayor has been elected, s/he will make the declaration of acceptance of office, receive the chain of office and take the Mayor's seat at the front of the Chamber.</p>

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6. Election of Deputy Mayor	<p>To elect the Deputy Mayor for the Municipal Year 2013-14.</p> <p>When the new Deputy Mayor has been elected, s/he will make the declaration of acceptance of office and receive the badge of office.</p>
7. Announcements	<p>To receive the new Mayor's communications and announcements, which will include the Mayor's charity/ies. To receive any announcements from the Leader of the Council and the Chief Executive.</p> <p>(Oral report)</p>
8. Minutes (Pages 1 - 8) Chief Executive	<p>To confirm as a correct record the minutes of the meeting of the Council held on 25th March 2013.</p> <p>(Minutes attached)</p>
9. Leader's Appointments	<p>The Leader will announce changes – if any - to the portfolio arrangements.</p>
10. Appointment of Committees, Panels etc. and their Chairs and Vice-Chairs (Pages 9 - 22)	<p>To consider the enclosed report outlining the proposed political balance of the Council's committees and the constitution of Panels etc.</p> <p>The Council is also asked to appoint Chairs and Vice Chairs to each of the Committees.</p> <p>(Report attached)</p>
11. Outside Bodies (Pages 23 - 30)	<p>To agree appointments to national, regional and partnership outside bodies, as set out in the enclosed list. The Council is also asked to agree that the appointments to other bodies continue until the first ordinary meeting of the Council.</p> <p>(Report attached)</p>

<p>12. Constitution - Annual Review</p>	<p>The annual review of the Constitution will be considered at the next ordinary meeting of the Council. The Council is asked to confirm the current Constitution in the meantime.</p>
<p>13. Urgent Business - Record of Decisions (Pages 31 - 34) Chief Executive</p>	<p>To note the following decision taken in accordance with Paragraph 5 of Part 6 of the Constitution since the last ordinary meeting of the Council:</p> <p><u>Police and Crime Panel Budget</u> (Urgent Business Reference 503)</p> <p>(Chief Executive)</p> <p>Consideration was given to approval of the budget for the administration of the Police and Crime Panel for 2013/14. Ideally, this budget should have been approved prior to the start of the 2013/14 financial year on 1st April 2013. The County Council had been aware that Redditch Borough Council's (and Bromsgrove District Council's) agreement of the budget has been delayed but the decision did need to be made as soon as practicable and certainly before this present meeting of the Council. Officers did not have delegated authority to make this decision.</p> <p>RESOLVED that</p> <ol style="list-style-type: none">1) the budget for the West Mercia Police and Crime Panel for 2013-14 be approved;2) authority to approve the budget in future years, providing no financial contribution is sought, be delegated to the Executive Director, Finance and Corporate Resources, in consultation with the Leader of the Council; and3) the Head of Legal, Equalities and Democratic Services update the Constitution accordingly. <p style="text-align: right;">(Council Decision)</p> <p>(Report attached)</p>

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**14. Urgent Business -
general (if any)**

To consider any additional items exceptionally agreed by the Mayor as Urgent Business in accordance with the powers vested in him/her by virtue of Section 100(B)(4)(b) of the Local Government Act 1972.

(This power should be exercised only in cases where there are genuinely special circumstances which require consideration of an item which has not previously been published on the Order of Business for the meeting.)

Please note:

- (i) Following the end of this meeting, all Council members, Officers, guests and members of the public who have attended the meeting are invited to join the Mayor in a reception in the Civic Suite)
 - (ii) Anyone requiring copies of any previously circulated reports, or supplementary papers, should please contact Democratic Services Officers in advance of the meeting.
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